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**SURREY COUNTY COUNCIL**

**FORWARD PLAN**

**3 MARCH 2013 TO 30 JUNE 2013**

**New intro page setting out new regulations and how this forward plan meets them.**

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET MEMBER DECISIONS MARCH</b>								
12 Mar 2013	Property Transactions (March 2013)	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  Part 2	Cabinet Member for Assets and Regeneration Programmes Decisions		Tel: 020 8541 9327 sevans@surreycc.gov.uk		Report	
13 Mar 2013	Budget Virement	To approve the revenue budget virements and capital reprofiling	Leader Decisions		Tel: 020 8541 9207 kevin.kilburn@surreycc.gov.uk		Report	

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13 Mar 2013	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member for Transport and Environment Decisions		Tel: 020 8541 9816 kerry.cook@surreycc.gov.uk		Report	
13 Mar 2013	Surrey Hill Trademark Licence	To agree to grant a licence to Surrey Hills Enterprises Community Interest Company and Surrey Hills Society to use the Surrey Hills trademark	Cabinet Member for Transport and Environment Decisions		Lisa Creaye-Griffin tel: 020 8541 9404		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
13 Mar 2013	Portesbury Special School, Camberley	To consider any representations following publication of statutory notices on proposed relocation and expansion of Portesbury Special School from 70 to 105 places and to determine whether to implement the proposal	Cabinet Member for Children and Learning Decisions		Assistant Director Schools and Learning Tel: 020 8541 9907 Peter-John Wilkinson@surreycc.gov.uk Kieran Holliday 020 8541 7383		Report	
13 Mar 2013	Esher CofE (VC) High School - final decision	Following the appropriate statutory consultations, and subject to the approval of a planning application, to approve the implementation of this school expansion to 8 forms of entry with effect from September 2015	Cabinet Member for Children and Learning Decisions		Assistant Director Schools and Learning Tel: 020 8541 9907 Peter-John Wilkinson@surreycc.gov.uk Melanie Harris tel: 020 8541 9556		Report	

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13 Mar 2013	St Martin's CofE VA Junior Schools, Epsom	Following consultation and the publication of statutory notices, to determine the outcome of statutory notices for St Martin's Cof E Infant and Junior Schools.	Cabinet Member for Children and Learning Decisions		Melanie Harris tel: 020 8541 9556		Report	
13 Mar 2013	Charlwood Infant School	To make the decision on the proposal to change Charlwood Infant School into a primary school in September 2013.	Cabinet Member for Children and Learning Decisions		Assistant Director Schools and Learning Tel: 020 8541 9907 Peter-John Wilkinson@surreycc.gov.uk Mark Burton tel no: 020 8541 9142		Report	

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15 Mar 2013	Services for Young People: Local Prevention Framework	<p>In relation to the Local Prevention Framework:</p> <p>(i) to approve NEET prevention priorities for Epsom and Ewell, based on the Youth Task Group recommendations from the local needs assessment</p> <p>(ii) to set the proportion of spend on Neighbourhood Prevention and Personal Prevention for young people , in accordance with the allocated borough or district budget</p>	Cabinet Member for Community Safety Decisions		<p>Head of Commissioning and Development            Tel: 020 8541 9507            frank.offer@surreycc.gov.uk            Jeremy Crouch            Tel: 07968 832437</p>		Report	
<b>CABINET - 26 MARCH 2013</b>								
26 Mar 2013	Month End Budget Report	To consider the month end budget report and make any recommendations as appropriate	Cabinet		<p>Tel: 020 8541 9207            kevin.kilburn@surreycc.gov.uk</p>		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
26 Mar 2013	Medium Term Financial Plan 2013 - 2018	To approve the Council's Medium Term Financial Plan for 2013 to 2018 for publication, including the directorate and service revenue and capital budgets that will support the delivery of the Council's Corporate Strategy	Cabinet		Chief Finance Officer Tel: 020 8541 7012 sheila.little@surreycc.gov.uk Kevin Kilburn tel: 020 8541 9207		Report	
26 Mar 2013	Funding for Surrey Connects for Economic Development Activity	To approve funding for Surrey Connects for economic development activity.	Cabinet		Assistant Director Strategy, Transport and Planning Tel: 020 8541 9375 ian.reeve@surreycc.gov.uk Lee McQuade tel. 020 8541 7604		Report	



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26 Mar 2013	New approach for Highway Maintenance	To provide the outcomes and recommendations of Surrey Highways Strategic Road Maintenance Review which will enable the authority to reduce the historic backlog over the next five years	Cabinet		Mark Borland - 020 8541 7028	Environment and Transport Select Committee, Local Committees	Report	
26 Mar 2013	Bid to Department for Transport Safe Cycling Bid	To approve the offer of funding from the Department for Transport Safe Cycling Fund	Cabinet		Lesley Harding 020 8541 8091		Report	
26 Mar 2013	Countryside Management	To consider the Environment and Transport Select Committee's task group report on Surrey's approach to countryside management for the land it owns and has influence over.	Cabinet		Thomas Pooley tel: 020 8541 9902		Report	

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26 Mar 2013	Supporting Economic Growth: costs associated with S278 Delivery of the Sheerwater Link Road, Woking	To seek approval to waive SCC's normal fees including commuted sums for the Sheerwater scheme (including Bishop David Brown access). To also seek to waive the need for a bond, and to seek authority to fund SCC's internal costs from the New Homes Bonus.	Cabinet		dominic.forbes@surreycc.gov.uk		Report	
26 Mar 2013	Tongham Lake	To consider a proposal to transfer to Guildford Borough Council, Surrey County Council's (SCC) freehold interest in Tongham Lake, subject to a simultaneous 80 year lease back to SCC	Cabinet		Tel: 020 8541 9744 kbarker@surreycc.gov.uk	Guildford Borough Council	Report	
26 Mar 2013	Strengthening the Council's Approach to Innovation: update on our Innovation Journey	To note the progress made since November 2012 on strengthening the Council's approach to innovation.  To agree the recommended next steps set out in the report	Cabinet		Daniel Shurlock 020 8541 7681		Report	

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26 Mar 2013	Strengthening the Council's Approach to Innovation: Models of Delivery	To note the range of delivery models already being used by the Council and make recommendations to further strengthen the Council's approach	Cabinet		Dan Shurlock tel: 020 8541 7681		Report	
26 Mar 2013	Managed Document Services	To approve a national Framework for the provision of Managed Document Services	Cabinet		Tel: 020 8541 7179 david.overthrow@surreycc.gov.uk, Tel: 020 8541 9649 bernice.milton@surreycc.gov.uk		Report	
26 Mar 2013	Temporary Agency Contract	To approve the award of a 2 year contract for a managed service provision for temporary labour	Cabinet		Tel: 020 8541 9649 bernice.milton@surreycc.gov.uk		Report	

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26 Mar 2013	Epsom and Ewell and Reigate and Banstead Emergency Response Cover Locations	To approve the recommended changes to the emergency response cover in Epsom and Ewell and Reigate and Banstead.	Cabinet		Eddie Roberts 01737 242444		Report	
26 Mar 2013	Children's Health, Wellbeing and Safeguarding Plan	To agree to sign off the Children's Health, Wellbeing and Safeguarding Plan	Cabinet		Victoria Cannizzaro 01372 833486		Report	
26 Mar 2013	Surrey Family Support Programme	To agree the implementation of the Surrey Family Support Programme and Countywide local discretionary criteria.	Cabinet		Head of Family Services Tel: 020 8541 9014 sean.rafferty@surreycc.gov.uk		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
26 Mar 2013	Supporting Families Task Group	To consider the final report and recommendations from a cross-committee task group that has scrutinised the development of the Surrey Family Support Programme, the local approach to the Government's Troubled Families Programme.	Cabinet		Clare Curran / Cheryl Hardman 020 8541 9075		Report	
26 Mar 2013	Contract for the Delivery of Paediatrics Services to Surrey Schools	To award short-term contracts to existing providers for Paediatrics Services to Surrey Schools whilst joint-commissioning options are reviewed.	Cabinet		Assistant Director Schools and Learning Tel: 020 8541 9907 Peter-John Wilkinson@surreycc.gov.uk Andrew Forzani tel: 020 8541 9233		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
26 Mar 2013	Westfield Primary School, Woking	To approve the business case for the project to expand the school to two forms of entry under the Schools Basic Need programme and to increase the capacity of the school from 210 to 420 places	Cabinet		Chief Property Officer Tel: 020 8213 2554 john.stebbing@surreycc.gov.uk Bill Christie tel: 020 8541 8084		Report	
26 Mar 2013	Property Transactions		Cabinet		Tel: 020 8541 9327 sevans@surreycc.gov.uk		Report	
<b>CABINET MEMBER DECISIONS - APRIL 2013</b>								

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
9 Apr 2013	Langshott Infant School, Horley	To approve the business case for the project to expand the existing two form entry infant school to a two form entry primary school under the School Basic Need Programme. The project will increase the school from 180 to 420 places.	Cabinet Member for Assets and Regeneration Programmes Decisions		Chief Property Officer Tel: 020 8213 2554 john.stebbing@surreycc.gov.uk Bill Christie tel: 020 8541 9509		Report	
9 Apr 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  Part 2	Cabinet Member for Assets and Regeneration Programmes Decisions		Tel: 020 8541 9327 sevans@surreycc.gov.uk		Report	

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2 Feb 2013	Budget Report	To approve the revenue budget virements and capital reprofiling.	Leader Decisions		Chief Finance Officer Tel: 020 8541 7012 sheila.little@surreycc.gov.uk Kevin Kilburn 020 8541 9207		Report	
10 Apr 2013	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member for Transport and Environment Decisions		Assistant Director Strategy, Transport and Planning Tel: 020 8541 9375 iain.reeve@surreycc.gov.uk Kerry Cook 020 8541 9816		Report	



Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
10 Apr 2013	Local Bus Network Contracts	To award contracts for local bus routes valued between £500K - £1m	Cabinet Member for Transport and Environment Decisions		Assistant Director Strategy, Transport and Planning Tel: 020 8541 9375 iain.reeve@surreycc.gov.uk Dan Smith - tel: 020 8541 7768		Report	
10 Apr 2013	Guildford Park and Ride Bus Services	To approve the award of contracts for the operation of the Guildford Park and Ride bus services	Cabinet Member for Change and Efficiency Decisions		Head of Procurement and Commissioning Tel: 020 8541 9233 andrew.forzani@surreycc.gov.uk Peter Simmonds 020 8541 9936		Report	
<b>CABINET - 23 APRIL 2013</b>								

<b>Date</b>	<b>Title</b>	<b>Key Issue/Decision</b>	<b>Decision Maker</b>	<b>Cabinet Member(s) responsible</b>	<b>Contact Officer</b>	<b>Consultation Arrangements/ Programme</b>	<b>Documents submitted to decision maker</b>	<b>New or Moved Item</b>
23 Apr 2013	Month End Budget Report	To consider the month end budget report and make any recommendations as appropriate	Cabinet		Chief Finance Officer Tel: 020 8541 7012 sheila.little@surreycc.gov.uk Kevin Kilburn 020 8541 9207		Report	
23 Apr 2013	2012/13 Quarter 4 Business report	To review the council's overall progress at the end of the quarter on performance, finance, risk, workforce issues and customer feedback so that any necessary remedial actions can be agreed.	Cabinet		Tel: 020 8541 7047 tim.yarnell@surreycc.gov.uk		Report	
23 Apr 2013	Expansion of Schools - New Primary School, Merstham	To approve the business case for a New Primary School, Merstham, to provide additional pupil places under the schools basic need programme:  Part 2 annexes	Cabinet		Chief Property Officer Tel: 020 8213 2554 john.stebbing@surreycc.gov.uk Keith Brown - tel: 0208541 8651		Report	

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23 Apr 2013	Horley North East - new school	To approve the business case for the project to provide a new one form entry Diocesan primary school to provide an additional 201 new places, under the School Basic Need programme.	Cabinet		Tel: 020 8541 9509 bill.christie@surreycc.gov.uk Julie Stockdale tel: 020 8541 8084		Report	
23 Apr 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)  Part 2	Cabinet		Chief Property Officer Tel: 020 8213 2554 john.stebbing@surreycc.gov.uk Steve Evans 020 8541 9327		Report	
<b>CABINET - 28 MAY 2013</b>								

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
28 May 2013	Month End Budget Report	To consider the month end budget report and make any recommendations as appropriate.	Cabinet		Chief Finance Officer Tel: 020 8541 7012 sheila.little@surreycc.gov.uk Kevin Kilburn tel: 020 8541 9207		Report	
28 May 2013	Schools Cleaning Contracts	To seek approval to appoint a number of suppliers to the Schools Cleaning Contracts, to ensure continuity of school cleaning services to a maximum of 133 schools	Cabinet		Zoran Kahvo tel: 020 8541 9785		Report	
28 May 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision, in consultation with the Leader)	Cabinet		Chief Property Officer Tel: 020 8213 2554 john.stebbing@surreycc.gov.uk Steve Evans tel: 020 8541 9327		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
<b>CABINET MEMBER DECISIONS - JUNE 2013</b>								
4 Jun 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases	Cabinet Member for Assets and Regeneration Programmes Decisions		Chief Property Officer Tel: 020 8213 2554 john.stebbing@surreycc.gov.uk Steve Evans tel: 020 8541 9327		Report	
5 Jun 2013	Budget Report	To approve the revenue and budget virements and capital reprofiling	Leader Decisions		Chief Finance Officer Tel: 020 8541 7012 sheila.little@surreycc.gov.uk Kevin Kilburn tel: 020 8541 9207		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
5 Jun 2013	Request to enter into section 38 agreements to adopt new roads	In line with Surrey County Council's policy on adoption of new roads, the Cabinet Member is requested to give authority to enter into section 38 agreements to adopt specified new roads	Cabinet Member for Transport and Environment Decisions		Assistant Director Strategy, Transport and Planning Tel: 020 8541 9375 iain.reeve@surreycc.gov.uk Kerry Cook tel: 020 8541 9816		Report	
<b>CABINET - 25 JUNE 2013</b>								
25 Jun 2013	Monthly Budget Monitoring Report	To consider the month end budget report and make any recommendations as appropriate	Cabinet		Chief Finance Officer Tel: 020 8541 7012 sheila.little@surreycc.gov.uk Kevin Killburn tel: 020 8541 9207		Report	

Date	Title	Key Issue/Decision	Decision Maker	Cabinet Member(s) responsible	Contact Officer	Consultation Arrangements/ Programme	Documents submitted to decision maker	New or Moved Item
25 Jun 2013	Property Transactions	To approve recommendations for purchase and sale of assets and terms of leases (over £1m – Cabinet decision, under £1m – Cabinet Member decision in consultation with the Leader)	Cabinet		Chief Property Officer Tel: 020 8213 2554 john.stebbing@surreycc.gov.uk Steve Evans tel: 020 8541 9327		Report	
<b>OFFICER KEY DECISIONS</b>								

**CABINET 2011/2012**

<b>Name</b>	<b>Portfolio</b>
<b>Mr David Hodge</b>	<b>LEADER</b>
<b>Mr Peter Martin</b>	<b>DEPUTY LEADER</b>
<b>Mrs Mary Angell</b>	<b>CHILDREN AND FAMILIES</b>
<b>Mrs Helyn Clack</b>	<b>COMMUNITY SERVICES AND THE 2012 GAMES</b>
<b>Mr John Furey</b>	<b>TRANSPORT AND ENVIRONMENT</b>
<b>Mr Michael Gosling</b>	<b>ADULT SOCIAL CARE AND HEALTH</b>
<b>Mrs Linda Kemeny</b>	<b>CHILDREN AND LEARNING</b>
<b>Mrs Kay Hammond</b>	<b>COMMUNITY SAFETY</b>
<b>Ms Denise Le Gal</b>	<b>CHANGE AND EFFICIENCY</b>
<b>Mr Tony Samuels</b>	<b>ASSETS AND REGENERATION PROGRAMMES</b>